



INFORMATION ON ADMISSIONS 2024 - 2025

I) AGE GROUP:

Pre-Nursery	Children born between 01/04/2020 and 31/03/2021
Nursery	Children born between 01/04/2019 and 31/03/2020
KG	Children born between 01/04/2018 and 31/03/2019

II) IMPORTANT DATES & TIME:

1	Online Registration Form Activation	01/09/2023	24 hours open
2	Upload the documents: (file size of the image must be less than 100kb for each document). i. Birth Certificate of the child ii. Photographs (one each for the child, the child's mother and the child's father) iii. Proof of Residential Address. (Self-attested) iv. Proof of Income. (Self-attested)	01/09/2023	24 hours open
3	Online payment of registration charges	01/09/2023	24 hours open
4	Submission of Registration form along with the relevant documents at the school office	19/09/2023 onwards	Tuesday to Friday between 9:30 a.m. to 1:00 p.m. Except on holidays.
5	Offline interaction	25/09/2023 & 26/09/2023	Parents will be allotted the interaction date and time on the date of submission of documents.
6	Candidates selected for admission will get information through email and SMS	29/09/2022	Parents will get the information on their registered email id and through SMS on their registered phone number.
7	Parents of selected candidates will able to pay the admission charges online	29/09/2023 to 04/10/2023	https://www.mckv.edu.in/schooladmission/ (registered mobile no. and payment Transaction ID).

III) REGISTRATION CHARGES:

Rs. 1000/-+ Convenience charges as applicable. (pay only once for a child, nonrefundable)

IV) DOCUMENTS REQUIRED AT THE TIME OF SUBMISSION OF REGISTRATION FORM FOR ADMISSIONS:

- a. Duly completed Registration Form.
- b. Photocopy of the Birth Certificate of the child (attested by the parent) from the Municipal Council/Municipal Corporation/Panchayat.
- c. Photocopy of the Immunization Card of the child (attested by the parent).
- d. Three recent stamp size colour photographs to be affixed wherever indicated (one each for the child, the child's mother and the child's father).
- e. Medical Form attached with the Registration Form of the page no. 4 with doctor's full name stamp and registration number.
- f. Photocopy of the laboratory blood group report specifically indicating the name of the student. Blood group mentioned in any other report will not be accepted.
- g. Photocopy of the Aadhar Card of the child (optional) and parent (compulsory & self-attested).
- h. Self-attested proof of residential address (Aadhar Card/ Ration Card/ Voter Identity / Passport/ latest Electricity Bill/ latest BSNL Landline Telephone Bill). In case of rented house, photocopy of lease deed/rent agreement/rent receipt to be submitted.
- i. Self-attested copy of parents' Income Certificate (recent Salary Slip/ Form 16/ Income Tax returns 2021-2022 or 2022-2023). Income proof should match the amount mentioned in the Registration Form.
- j. Photocopy of the last report card of the previous school.
- k. ST/SC/OBC Certificate in the name of child (if applicable)
- l. *Any legal document pertaining to marriage status or adoption of child.
- m. *Legal documents pertaining to legal guardianship status (if applicable).

PRINCIPAL